



THE NATIONAL ARCHIVES OF NORWAY

Preliminary Program

**DLM Forum Member Meeting
15th and 16th of November 2016
and
E-ARK Demonstration Day
17th of November 2016**

Oslo, Norway

Members of the DLM Forum Foundation meet for a two-day members' meeting twice a year in spring and autumn, in order to exchange experiences and ideas on current trends of establishing comprehensive information governance over digital records. The MM is traditionally hosted by the country that holds the EU presidency. Unfortunately we don't have any member from the current president Slovakia, but one of our most active out of EU member The National Archives of Norway offered to host our next autumn meeting in Oslo. Participating in the meeting with experts from industry, government and archives with similar responsibilities in IG is an exceptional networking opportunity and rewarding both personally and professionally.

Beside the standard program, an extra day dedicated to demonstrate E-ARK software tools developed collaboration of DLM and its members and to gather feedback from Advisory Board members.

DLM Members and non-member professionals are invited to participate on both professional days and also E-ARK demonstration day.

Please register via the [registration site](#).

Should you have any questions, please contact:

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Tuesday 15th November		
08:30 – 09:00	<i>Registration Executive Committee members and coffee/tea</i>	
09:00 – 11:30	DLM Executive Committee Meeting	
11:30 – 12:30	<i>Registration (all participants) and lunch</i>	
12:30 – 12:45	Welcome	
	Welcome from the Chair of DLM	Zoltán Szatucsek, DLM Chair
	Greetings from National Archives of Norway	Inga Bolstad, Director General, National Archives of Norway
12:45 – 14:00	Session I – How to treat information as an asset	Chair: Aleksandra Mrdavšič, Archives of the Republic of Slovenia
	Is planning for creating and capturing records about achieving benefits or about avoiding risks?	Herbjørn Andresen, Oslo and Akershus University College
	Can public sector afford not to use information as a strategic asset?	Pia Virmalainen Jøsendal, Agency for eGovernment
	Influencing Business Managers: Highlighting the Value of Good Governance Over Long-Term Digital Information	Ann Keen, David Portman, Preservica Ltd
14:00 – 14:30	<i>Coffee and Networking</i>	
14:30 – 16:00	Session II – Information research and development	Chair: Hans Fredrik Berg, National Archives of Norway
	New Approach on Digital Data Appraisal: Efficient Way of Interviewing Records Creators	Aleksandra Mrdavšič, Jože Škofljanec, Archives of the Republic of Slovenia
	“Preserving citizens” review & update	Anssi Jääskeläinen, Mikkeli University of Applied Sciences
	"Arkade" – A generic application for testing a variety of archival data sets for completeness and accuracy	Erik Gunnar Aaberg, National Archives of Norway
16:00 – 16:15	<i>Coffee and Networking</i>	
16:15 – 17:00	<i>Guided tour in the repositories</i>	
17:00 – 17:45	DLM Member Meeting	
	DLM report	Zoltán Szatucsek, DLM Chair, Hungary
	Financial report	David Anderson, Secretary, UK
	MoReq report	José Borbinha, Moreq Expert Group, Portugal
	E-ARK report	Janet Delve, Project Coordinator, UK
20:00 – Members’ Gala Dinner – (Håndverkerstuene restaurant - Rosenkrantz' gate 7, Oslo)		

Wednesday 16th November		
<i>08:30 – 09:00</i>	<i>Registration and coffee/tea</i>	
09:00 – 10:30	Session III – To make the knowledge transfer much more effective	Chair: David Anderson, University of Brighton
	SAMDOK – a joint collaboration program for the overall archival landscape in Norway	Kari Frodesen, Project Coordinator, National Archives of Norway
	Workgroups Education Data protection E-ARK interest group	
<i>10:30 – 11:00</i>	<i>Coffee and Networking</i>	
11:00 – 12:30	Session IV – E-ARK – European Archives and Knowledge Preservation	Chair: Ann Keen, Preservica Ltd
	Approaching the harbour. E-ARK project overview two month before the completion.	Janet Delve, Project Coordinator Kuldar Aas, Technical Coordinator
	Revised Maturity Model for Information Governance	Ricardo Vieira, IST
	Final version and visualization of the General Model and E-ARK pilots	István Alföldi, Poliphon Ltd.
<i>12:30 – 13:30</i>	<i>Lunch</i>	
13:30 – 15:30	Session V – Information management standards and references	Chair: Ricardo Vierira, IST
	Two years of working with Common Specifications in Sweden, what has happened? Results, thoughts and standards.	Karin Bredenberg, National Archives of Sweden
	An analysis model for RM and archives from capture to long term preservation	Hans Fredrik Berg, National Archives of Norway
	<i>Report on Workgroups and discussion</i>	Group leaders
	<i>Next Members' Meeting Announcement</i>	Charles Farrugia, National Archives of Malta
	<i>Summary and Farewell</i>	DLM Chair

Thursday 17th November		
08:30 – 09:00	<i>Registration and coffee/tea</i>	
09:00 – 10:15	Part I – E-ARK Demonstration	
09:00 – 09:30	Welcome to the meeting, introduction to the E-ARK day, short overview of the tools going to be presented	Janet Delve, Project Coordinator Kuldar Aas, Technical Coordinator
09:30 – 09:50	Export of ERMS content into E-ARK SMURF format This demo showcases the use of the E-ARK ERMS Export Module. The tool allows records managers or archivists to connect to live ERMS systems, select data and metadata, export and validate the selection, and package for further processing or transfer to a digital repository.	Tarvo Kärberg, WP3 lead
09:50 – 10:10	Export and reuse of relational databases in SIARD2 format This demo showcases the use of the Database Preservation Toolkit which allows users to export content from relational databases into the SIARD2 format and import into (another) relational database platform at any time in future. Further, the demo demonstrates the Database Visualisation Toolkit which allows for simple access to archived databases	Miguel Ferreira, KEEP Solutions
10:10 – 10:30	SIP Packaging with RODA-in and ingest into RODA This demo showcases the creation of the E-ARK SIP with the help of the RODA-in tool and ingest into the RODA preservation system	Miguel Ferreira, KEEP Solutions
10:30 – 11:00	<i>Coffee and Networking</i>	
10:45 – 12:00		
11:00 – 11:20	SIP Packaging with ETP and ingest into EPP This demo showcases the creation of the E-ARK SIP with the help of the ESS Tools for Producers (ETP) and ingest into the ESS Preservation Platform (EPP)	Björn Skog, ES Solutions
11:20 – 11:40	E-ARK Web – SIP creation, ingest and DIP creation E-ARK Web is the environment which provides the ultimate reference implementation of the E-ARK Specifications. It's SIP creation ingest (incl AIP creation) and DIP creation workflows allow interested parties to familiarise with the E-ARK IP specifications in an hands-on manner	Sven Schlarb, WP4 lead, Rainer Schmidt, WP6 lead
11:40 – 12:00	E-ARK Web – Search and order management, viewers This demo showcases the use of the E-ARK search and order management components as implemented on top of the E-ARK Web environment. Further, it demonstrates the E-ARK DIP viewers for specific content types (geodata, ERMS originating records)	Anja Paulic, Gregor Završnik, National Archives of Slovenia

12:00 – 12:30	E-ARK scalable computation layer and data mining showcase This demo showcases the data mining capabilities of the scalable computation layer implemented within the E-ARK Integrated Platform. The showcase will specifically demonstrate the use of Named Entity Recognition on large scale datasets	Sven Schlarb, WP4 lead, Rainer Schmidt, WP6 lead
12:30 – 13:30	<i>Lunch</i>	
13:30 – 15:00	Part II – E-ARK Advisory Board Meeting	Chair: Andrew Wilson
13:30 – 13:45	Welcome and short progress update	Andrew Wilson, Advisory Board Coordinator
13:45 – 14:30	Feedback and discussion of E-ARK demos	
14:30 – 15:00	Presentation and discussion around the sustainability of E-ARK outcomes	Janet Delve, Project Coordinator, Clive Billenness, Project Manager
15:00 – 15:30	<i>Coffee and Networking</i>	
15:30 – 17:00		Chair: Kuldar Aas
15:30 – 16:30	Uptake potential of E-ARK tools During this session we would like Advisory Board members to voice their own (institutional) opinions about the uptake of E-ARK results. Especially we would like to have answers to two crucial questions: 1. Which tools / specifications do you foresee using in your institution? Which are the barriers for not using E-ARK outcomes? 2. Do you see any potential in using the E-ARK outcomes outside of your institution (i.e. local archives, special collections, agencies)?	Discussions led by Janet Delve, Andrew Wilson and Kuldar Aas
16:30 – 17:00	Any other topics raised by Advisory Board members, close of the event	
	<i>Summary and Farewell</i>	